

Borough of Allendale

November 12, 2015

Resolution 15-307

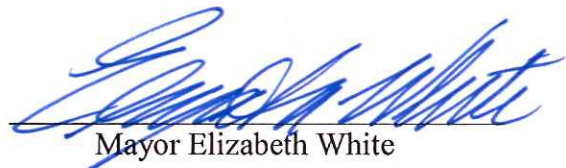
List of Bills


**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated November 12, 2015 in the amounts of:

Capital	\$40,099.56
Housing Trust	\$2,533.69
Improvement & Beautification	\$2,429.62
Trust Fund	\$1,880.00
Dog Fund	\$0.00
Recycling Trust	\$8,152.47
Water Capital	\$0.00
Unemployment	\$18,287.26
Payroll	\$151,687.32
<b>Total</b>	<b>\$2,786,558.80</b>

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2015

  
Mayor Elizabeth White

  
Anne Dodd, RMC  
Municipal Clerk

Borough of Allendale

November 12, 2015

Resolution 15-308

Release of Performance Guarantee

**Whereas**, the Borough Engineer has issued a letter dated October 26, 2015 which has also been reviewed by the Chief Financial Officer regarding 184 Donny Brook Drive/Torres Residence New Single Family Plot Plan Review & Soil Movement Permit, 184 Donny Brook Drive, Block 1203, Lot 5;

**Whereas**, the project has been reviewed for a release of performance guarantees;


**Whereas**, the Governing Body has reviewed the letter, a copy of which is attached hereto and incorporated herein;

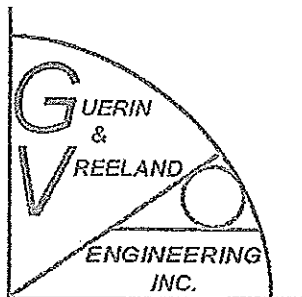
**Now, Therefore, Be It Resolved** by the Governing Body that the amount of \$9,520 plus interest of the performance guarantee for soil movement be returned to the Kyle White Construction, LLC at this time.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Elizabeth White, Mayor

  
Anne Dodd, RMC  
Municipal Clerk



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☐ MICHAEL G. VREELAND, P.E., P.P.  
[mvreeland@querinvreeland.com](mailto:mvreeland@querinvreeland.com)

## MEMORANDUM

**TO:** Kevin Burnette, Construction Official / Scott Zieber, Property Maintenance Officer

**FROM:** Michael Vreeland, Borough Engineer *MV*

**CC:** Public Works Committee / S. Geisler / M. A. Mayer, CFO / C. Lantelme, P.E. / Resident

**RE:** 184 Donnybrook Drive / Torres Residence  
New Single Family – Plot Plan Review & Soil Movement Permit  
Pool & Driveway Construction – Soil Movement Permit  
Allendale Borough

**DATE:** October 26, 2015

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We issued a review memo dated October 5, 2015 relating to the following document:

- A. Map entitled, "As-Built Survey, Property Situated in Borough of Allendale, Bergen County, New Jersey, Lot No. 5, Block 5-1". The map, prepared by Lantelme, Kurens & Associates, PC, is signed and sealed by Christopher J. Lantelme, PE, LS, and is dated September 4, 2015.

Subsequently, we received the following additional document on October 20, 2015:

- B. Map entitled, "As-Built Survey, Property Situated in Borough of Allendale, Bergen County, New Jersey, Lot No. 5, Block 5-1". The map, prepared by Lantelme, Kurens & Associates, PC, is signed and sealed by Christopher J. Lantelme, PE, LS, and is dated September 4, 2015, with a most recent revision date of October 9, 2015.

The Allendale Chief Financial Officer (CFO) reports the following accounts posted with the Borough for this Application:

- |   |           |
|---|-----------|
| • Soil Movement Performance Guaranty (Master Account):  | \$9520.00 |
| • Soil Movement Performance Guaranty (Torres):          | \$1000.00 |
| • Legal and Engineering Escrow (Torres):                | \$682.00  |
| • Legal & Engineering Escrow (Kyle White Construction): | \$0.00    |

Based on our review, we find that the Applicant has addressed our previous comments.

We therefore have no objection to the issuance of a Final Certificate of Compliance and release of the Performance Guaranty(s). However the Legal and Engineering Escrow should remain in place until final invoices have been processed.

Please contact me should you have any questions.

Borough of Allendale

November 12, 2015

Resolution 15-309

**WHEREAS**, Michelle Ryan was appointed to the position of Deputy Municipal Clerk as set forth in Resolution 15-304.


**WHEREAS**, the effective date of this appointment was omitted in error.


**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the effective date for the appointment of Michelle Ryan to the position Deputy Municipal Clerk shall be November 9, 2015.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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November 12, 2015

  
\_\_\_\_\_  
Mayor Elizabeth White

  
\_\_\_\_\_  
Anne Dodd, RMC  
Municipal Clerk

Borough of Allendale

November 12, 2015

Resolution 15-310

**WHEREAS**, Diane Vander Wende was appointed to the position of Administrative Assistant as set forth in Resolution 15-303.

**WHEREAS**, the effective date of this appointment was omitted in error.

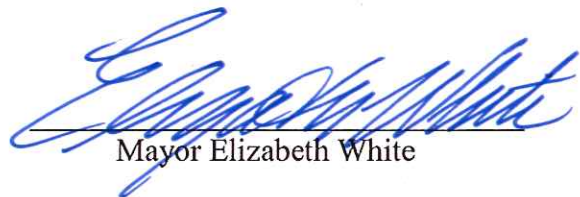
**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the effective date for the appointment of Diane Vander Wende to the position Administrative Assistant shall be November 9, 2015.

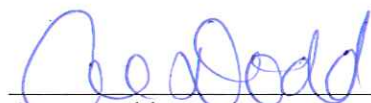
**BE IT FURTHER RESOLVED** that Diane Vander Wende be granted an increase in pay to \$19.00 per hour effective November 2, 2015.

**BE IT FURTHER RESOLVED** that Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Anne Dodd, RMC  
Municipal Clerk

Borough of Allendale

November 12, 2015

Resolution 15-311

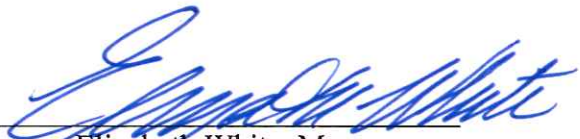
Salary Resolution


**Be It Resolved** by the Governing Body of the Borough of Allendale that the following employees be granted an increase in pay to \$19.00 per hour effective November 2, 2015:

Hedy Abad, Clerk Typist, P/T Hourly	\$19.00
Tatiana Marquis, Clerk Typist, P/T Hourly	\$19.00

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Elizabeth White, Mayor

  
Anne Dodd, RMC  
Municipal Clerk

**BOROUGH OF ALLENDALE**

November 12, 2015

Resolution 15-312

**Approval of Tax Appeal  
Emmanuel Kontogiannis v. Allendale**

**WHEREAS**, the tax payer, Emmanuel Kontogiannis, appealed the assessment levied on the subject property for the year 2015; and

**WHEREAS**, the subject property is located on Block 301, Lot 4 (101 Woodland Ave.); and

**WHEREAS**, the Plaintiff represented himself in this matter; and

**WHEREAS**, the assessor reviewed the data on this property and determined there was a need for and adjustment to the land value due to the proximity of the property to the rail road tracks; and

**WHEREAS**, the parties have agreed to compromise the appeal on the following terms: for the tax year 2015 the assessed value will be reduced from \$464,200 to \$430,700; and

**WHEREAS**, there are sufficient funds available in the reserve for tax appeals account to satisfy the tax refund for the tax year 2015; and

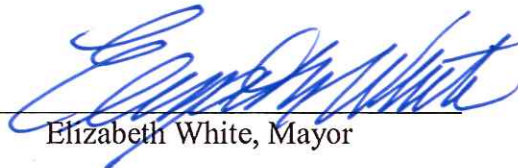
**WHEREAS**, the assessor is of the opinion that the valuation of the subject property is consistent with true value of the properties.


**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal encaptioned Emmanuel Kontogiannis v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

November 12, 2015

Resolution 15-313

STATE TAX BOARD JUDGMENT

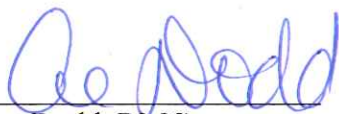
BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to reduce the 2015 tax levy and issue the following overpayment check due to a State Tax Court Judgment for the tax year 2015:

Block/Lot	Name	Amount
1101/4	Kossar, Robert & Michelle C/O Zipp Tannenbaum & Caccavelli, LLC 280 Raritan Center Parkway Edison, NJ 08837	\$2,422.36

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

November 12, 2015

Resolution 15-314

UNCOLLECTIBLE PROPERTIES


BE IT RESOLVED, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to cancel the taxes owed on the following list of uncollectible properties for 2015. The properties are as follows:

BLOCK / LOT	ADDRESS	AMOUNT
301 / 45	Rear Farley Place	\$197.56
2204 / 15	New Street	\$ 33.68

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

November 12, 2015

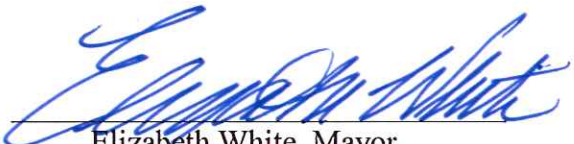
Resolution 15-315

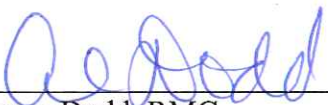
Authorize Bids for Solid Waste Collection and Disposal

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that advertisement for Solid Waste Collection and Disposal is hereby approved.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

November 12, 2015

Resolution 15-316

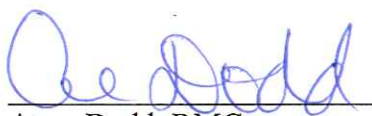
Accepting the Resignation of Part-Time Laborer

**Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Luis Alvelo, Part-Time Laborer, effective November 11, 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

November 12, 2015

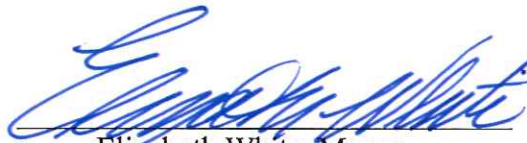

Resolution 15-317

Accepting the Resignation of School Crossing Guard

**Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Tracy Merop Gusta, School Crossing Guard, effective October 30, 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Municipal Clerk

November 12, 2015

Borough of Allendale

Resolution 15-318

Appointment of School Guard


**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individual is hereby appointed as a school guard:

Name	Hire Date	Hourly Rate	Regular or Relief
Efren Baez	November 13, 2015	\$18.00/hour	Regular

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

November 12, 2015

Resolution 15-319

**BUDGET TRANSFERS**

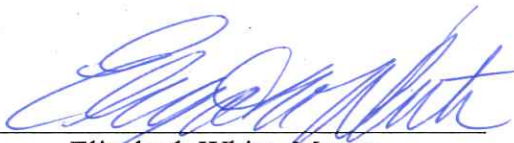
WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

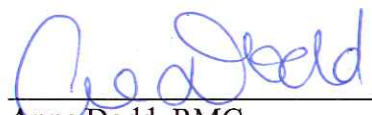
NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the 2015.  
Budget Appropriations:

DEPARTMENT	ACCOUNT NUMBER	FROM	TO
Municipal Clerk, S&W, P/T	5-01-20-120-012		\$8,900
Collection of Tax, S&W, F/T	5-01-20-145-011		\$1
Collection of Tax, S&W, P/T	5-01-20-145-012		\$170
Construction Code, S&W	5-01-22-195-012		\$6,500
Payment of Bond Interest	5-01-45-930-000		\$25,629
Fire, Other Expenses	5-01-25-255-043		\$17,000
Crestwood, S&W	5-01-28-371-012	\$28,000	
Salary & Wage Adjustment	5-01-30-411-012	\$15,571	
Health Benefits	5-01-23-220-227	\$14,629	
<b>Totals</b>		<b>\$58,200</b>	<b>\$58,200</b>

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Borough of Allendale

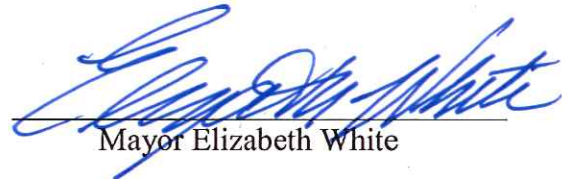
Resolution 15-320


Official Depository

**Be It Resolved** that Lakeland Bank be designated as an official depository for the Borough funds for the year 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
White						

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Municipal Clerk

November 12, 2015

Borough of Allendale  
Closed Executive Session

Resolution 15-321


BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:


A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan			✓			
McSwiggan		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
White						

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